



Diana K. Milevska

Graphic Designer and Photographer

OBJECTIVE

Talented graphic designer with 16 years of design experience seeking a position where advanced graphic and creative skills can be utilized to their full extent.

EDUCATION

Columbia College Chicago, Chicago, Illinois
May 2006

Bachelor of Arts, Graphic Design /
Interactive Media

College of DuPage, Glen Ellyn, Illinois
May 2016

Associate of Science, Meteorology

SOFTWARE KNOWLEDGE

Adobe Creative Suite

Microsoft Office

Quark Express

Proficient on both Mac and PC platforms

AWARDS & HONORS

Graduated with Honors

Columbia College Chicago

Graduated with Honors

College of DuPage

Photography published in

The International Library of Photography's
book Nature's Palette

Winner:

Sony DSLR Calendar Photography Contest

WORK EXPERIENCE

Current

Minuteman Press (Oakbrook Terrace, IL)

Graphic Designer, Production Manager, full time.

- Designed business collateral, invitations, and all other projects for clients
- Operated Xerox and Konica Minolta copiers, cutter, comb binding machine, and drill press
- Provided excellent customer service

2013 – 2015

IC Signs & Graphics/Liberty Flag & Banner (Chicago, IL)

Graphic Designer, Bookkeeper, full time.

- Designed marketing materials, company catalog
- Maintained company books including A/P, A/R, bank statements and other reports
- Managed eight employees and payroll services

2009 – 2013

DKM Designs, Inc. (Addison, IL)

President, Graphic Designer, Photographer, full time.

- Designed marketing materials, corporate logos, catalogs & ad books, web graphics, and invitations
- Photographed products and edited images
- Managed all business operations of the company



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⊙ 2006 – 2008

Freelance Graphic Designer & Photographer

- Designed web sites, men's and women's apparel, promotional posters and web banners
- Freelance product photography for web and print
- Clients included: Dynamic Crystals, PNLPA Apparel Gallery, InterMaid, Grammy Foundation

⊙ 2002 – 2009

Fast Color, Inc. (Addison, IL)

Graphic Designer, Office Manager, full time.

- Designed business stationary, marketing materials, web graphics
- Handled pre-press procedures and set up templates
- Managed three employees and all customer service related issues

References & Portfolio available upon request